

# Increasing Digitalisation Awareness & Readiness of Swedish Communities

in collaboration with

RI  
SE



Swedish Association  
of Local Authorities  
and Regions



**PHASE 3: EMPOWERMENT**

# Agenda for Training Session:

## SWEDEN

### Phase 1: PLANNING

#### Planning Phase How to Unlock the Potential of Digitalisation

- Climate Neutral and Smart Cities Mission cities' goals, resources & how cities can get involved.
- How to assess your Local and Regional Digital Maturity with LORDIMAS
- How to implement the EU methodology to define your own digitalisation roadmap.
- EU tailor-made procurement templates aligned with EU principles and standards

### Phase 2: PREPARATION

#### Preparation Phase How to Set Up Your Roadmap Infrastructure

- Understand the importance of open and shareable data as the foundation of your data infrastructures.
- Learn how to implement open data platforms and data spaces through an open reference architecture supported by MIMs
- Discover the open-source tools available through the EU Local Digital Twin toolbox

### Phase 3: EMPOWERMENT

#### Empowerment Phase How the Living-in.EU Community Supports You

- Discover the Living-in.EU learning community, how to make use of the resources developed for and by the community, and how to engage with their activities
- Discover funding opportunities at EU level and learn how to apply and prepare your proposal

A person in a white shirt is holding a tablet. The tablet screen shows a vibrant city skyline at night, with several skyscrapers illuminated. Overlaid on the city is a white geometric network of lines and dots, resembling a data or communication network. The background of the entire image is a blurred cityscape under a hazy sky.

# **LIVING-IN.EU: THE GATEWAY TO KNOWLEDGE SHARING, CURATED RESOURCES AND SCALABLE SOLUTIONS**

WATCH VIDEO

CLICK HERE



A person in a light blue shirt is holding a tablet. The tablet screen shows a vibrant city skyline at night, with several skyscrapers illuminated. Overlaid on the city is a white, glowing geometric network of lines and dots, resembling a digital or blockchain structure. The background of the entire image is a blurred cityscape under a hazy, orange-tinted sky.

# **EU FUNDING OPPORTUNITIES TO IMPLEMENT YOUR DIGITAL STRATEGY**

# EU Funding Opportunities to Boost your Digital Strategy

- 1 Understand the main EU initiatives supporting your digital journey.
- 2 Identify funding opportunities for your digital transformation.
- 3 Navigate the basic requirements for participation and the application process.
- 4 Assess co-funding investment needs
- 5 Additional resources



# EU Funding Opportunities to Boost your Digital Strategy

1

Understand the main EU initiatives supporting your digital journey.



# European supporting initiatives overview

1.

## Support Services and Tools:

- LORDIMAS: Digital Maturity Assessment Tool
- Online Procurement Helpdesk: Procurement Support
- EU Local Digital Twin Toolbox: Open Standard Solutions

2.

## Development of New Regulations:

- AI Act: Guidelines for AI Applications
- Interoperable Europe Act: Promoting Interoperability
- Data Governance Act: Effective Data Governance

3.

## Establishment of Ecosystems:

- Living-in.EU: Community Collaboration
- OASC: Interoperability mechanisms (MIMs)
- CitiVERSE EDIC: Deployment Facilitation
- European Data Space for Smart Communities: Data Sharing

4.

## Funding Opportunities:

- Horizon Europe: research and innovation projects to advance digital technologies and public services.
- Digital Europe Programme: Reinforcing Digital Capacities
- CEF: digital networks and infrastructure
- Other: Interreg, ITS...
- National and Local funding opportunities

# EU Funding Opportunities to Boost your Digital Strategy

2 Identify funding opportunities for your digital transformation.



# EU's 2021-2027 long-term budget

## Multiannual Financial Framework (MFF)

The EU's 7-year budget

**€1.211 trillion**



**€806.9 billion**

## NextGenerationEU

COVID-19 recovery package

## Recovery and Resilience Facility

€723.8 billion

● **€338.0 billion grants**

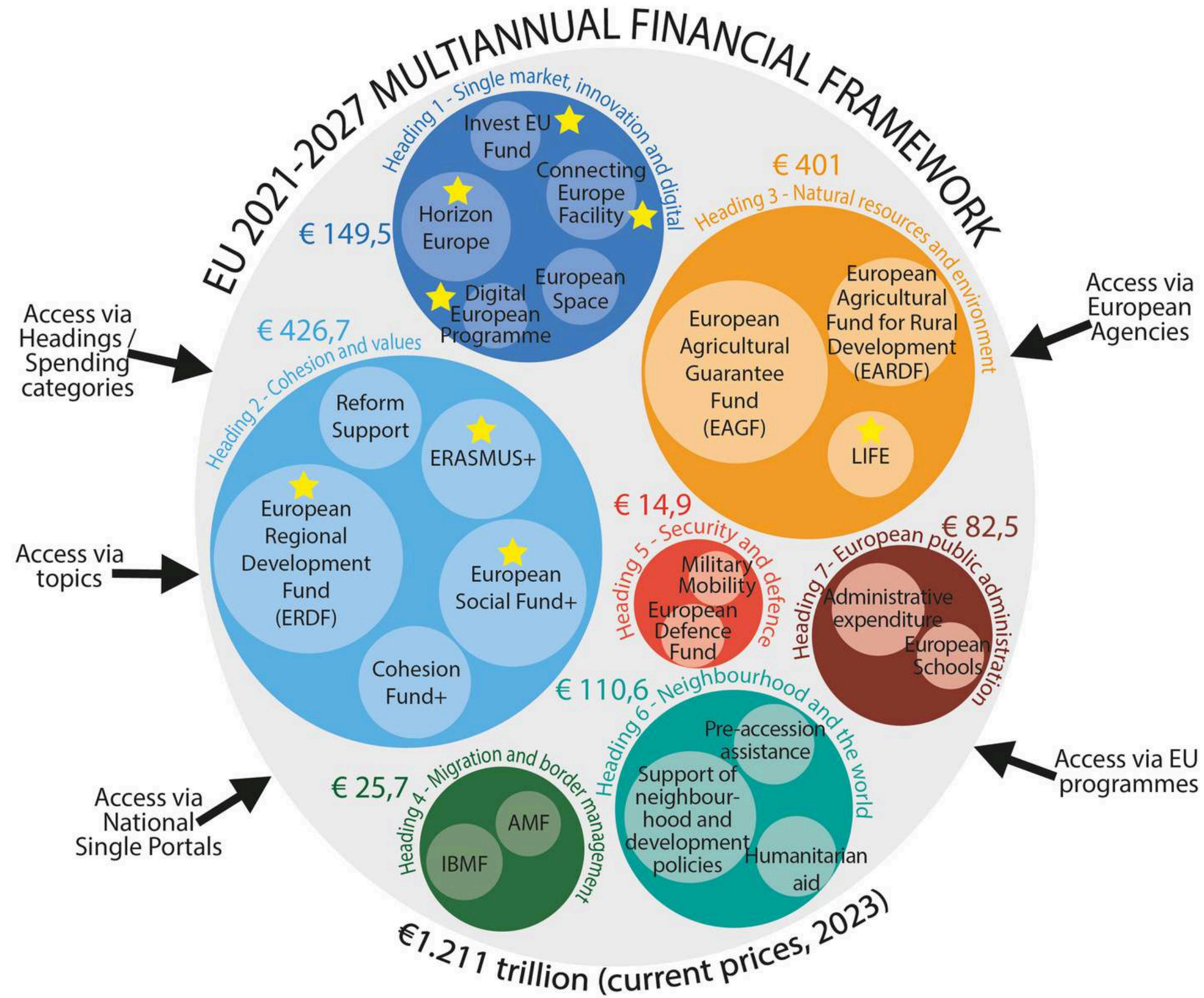
● **€385.8 billion loans**

## NextGenerationEU contribution to other programmes

EUR 83.1 billion

Note: All amounts are in current prices.

# EU's 2021-2027 long-term budget



# EU Digital Funding Opportunities

Each programme contributes uniquely to the digital transformation of public administrations, supporting EU objectives of sustainable growth, competitiveness, and cohesion.



**Digital Europe Programme**  
(DEP) supports the development of digital infrastructure/skills, focusing on public admin efficiency + accessibility.



**Horizon Europe** funds research and innovation projects to advance digital technologies and public services.



**Interreg** promotes regional cooperation to enhance digital connectivity and innovation in public services.



**Technical Support Instrument** (TSI) offers tailored technical support for designing/ implementing digital reforms in public admin.



**Connecting Europe Facility** (CEF) improves digital networks and infrastructure, enhancing public administration services and connectivity.

The European Union (EU) supports the digital transformation of public administrations through various funding programmes. Here's an overview of how the funding works, who funds what, and who the stakeholders are for key programmes:



**More info:**



# Digital Europe



- **Funding Source:** The DEP is funded by the EU budget, with €7.6 billion allocated for 2021-2027.
- **Stakeholders:** Public administrations, industry, and research communities involved in digital transformation.
- **Objectives:** DEP aims to strengthen Europe's digital capabilities by funding projects that develop digital infrastructure, enhance cybersecurity, and promote advanced digital skills. It supports public administrations in deploying AI, high-performance computing, and digital public services to improve efficiency and accessibility



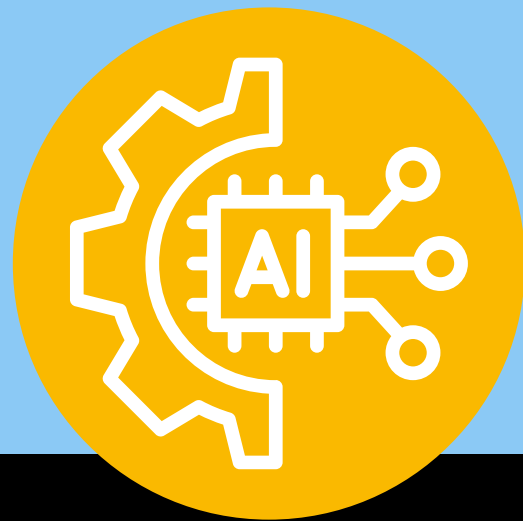
# Digital Europe Programme Overview

It will strengthen investments in supercomputing, artificial intelligence, cybersecurity, advanced digital skills, and ensuring a wide use of digital capacity across the economy and society.



**Supercomputing**

**€ 2,2 Billion**



**Artificial  
Intelligence**

**€ 2,1 Billion**



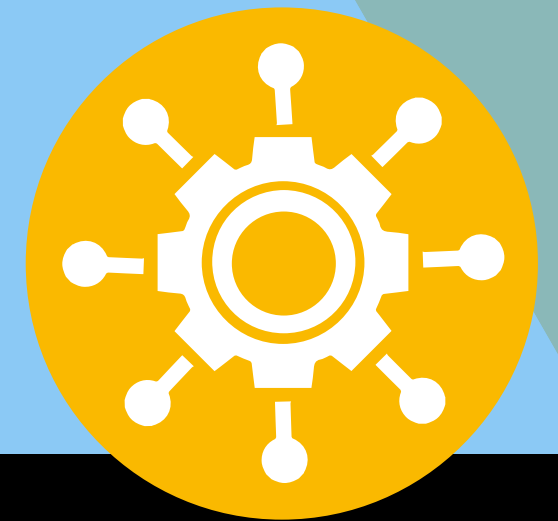
**Cybersecurity**

**€ 1,7 Billion**



**Advanced digital  
skills**

**€ 580 Million**



**Digital Capacity**

**€ 1,1 Billion**

**€7.5 BILLION OF FUNDING FOR 2021-2027**

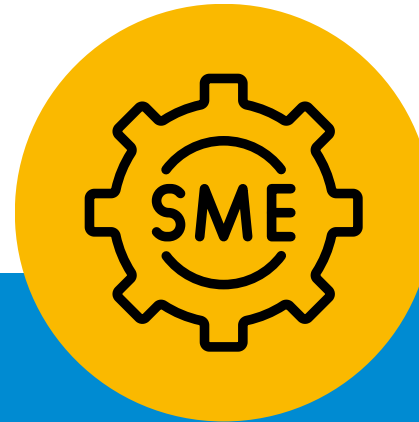
# Main Types of Actions



## Simple Grants

Flexible type of action, for a variety of topics, can cover most activities and the partners will mostly use personnel costs

50% funding rate for all



## SME Support Actions

Activities directly aiming at supporting SMEs involved in building up and the deployment of digital capacities.

75% funding rate for SMEs  
50% funding rate for all other



## Coordination and Support Actions (CSA)

A small type of action with the primary goal to promote cooperation and/or provide support to EU policies.

100% funding rate for all

# Upcoming Funding Opportunities

TOPIC OPPORTUNITY	DATES	AVAILABLE FUNDING
Data Spaces Support Centre	Open 15.05.25   Close 02.09.25	10 M €
Digital solutions for regulatory compliance through data	Open 15.05.25   Close 02.09.25	8 M €
Multi-Country project in Agri-Food	Open 15.05.25   Close 02.09.25	15 M €
Apply AI: GenAI for public administration – grants for procurement	Open 15.05.25   Close 02.09.25	21 M €
Consolidation of the Network of European Digital Innovation Hubs (EDIHs with reinforced AI focus)	Open 15.05.25   Close 02.09.25	181 M €

# Upcoming Funding Opportunities

TOPIC OPPORTUNITY	DATES	AVAILABLE FUNDING
<u>Sectoral digital skills academies</u>	Open 15.05.25   Close 02.09.25	27 M €
<u>Network of Safer Internet Centres (SICs)</u>	Open 15.05.25   Close 02.09.25	42 M €
<u>Data Space for Manufacturing</u> (10 M €). <u>Virtual worlds test beds</u> (20 M €). <u>Consolidation of the Network of European Digital Innovation Hubs (EDIHs)</u> (80 M €). <u>GovTech</u> (4 M €). <u>MCP on Innovative and Connected Public Administrations</u> (6 M €). <u>Digital solutions for regulatory compliance through data</u> (10 M €).	2026	
<u>Data Space for Tourism</u> (8 M €). <u>Data Space for Skills</u> (4 M €). <u>Testing genAI4EU application at scale and under realworld condition</u> (10 M €).	2027	

# Horizon Europe

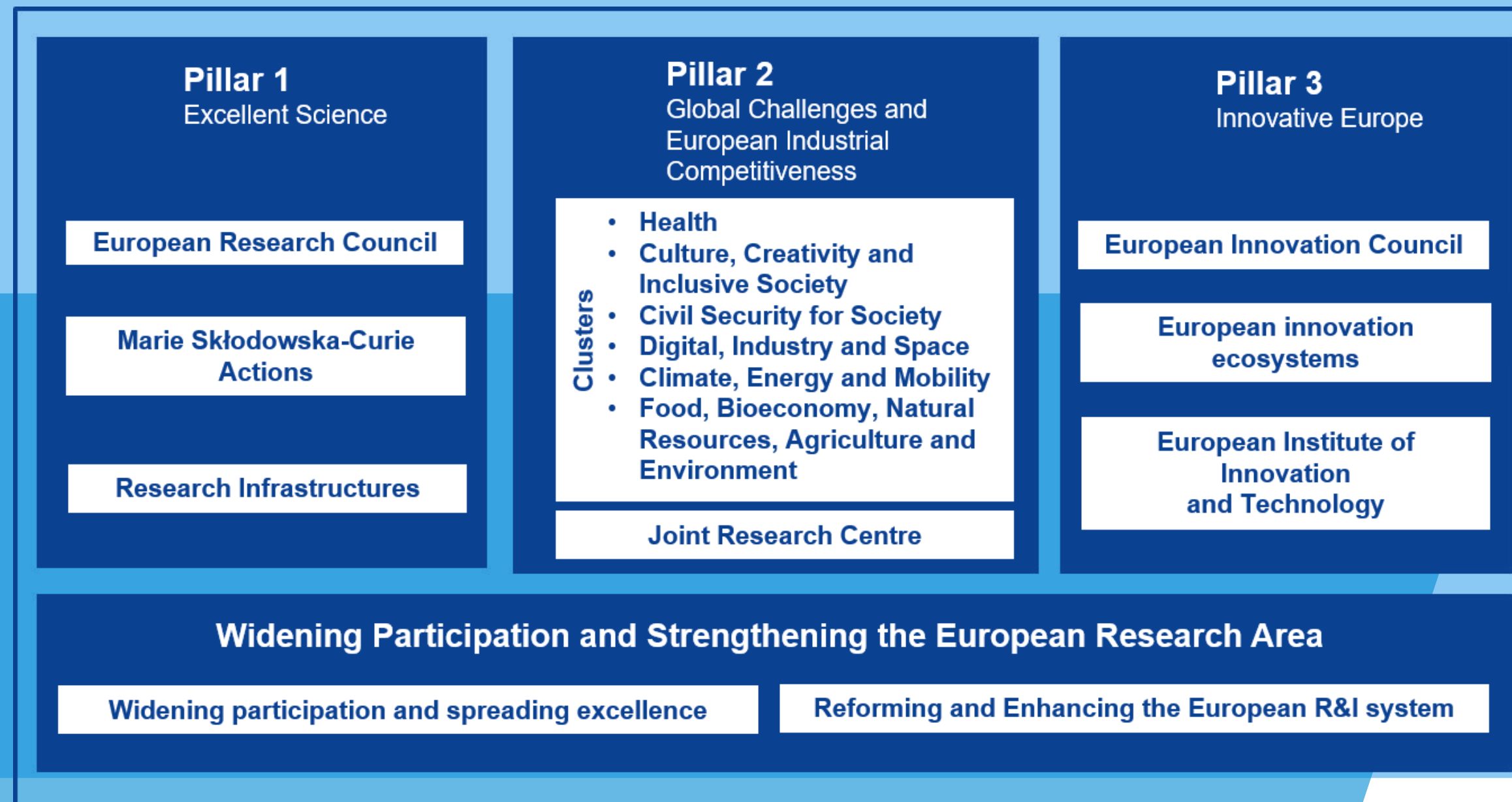


## Horizon Europe

- **Funding Source:** Horizon Europe is the EU's main funding programme for research and innovation, with over €95 billion for 2021-2027. Overall it is expected that 35% will support digital transformation.
- **Stakeholders:** Researchers, universities, research organizations, SMEs, public authorities, and private sector entities.
- **Objectives:** HE has a dedicated budget for enabling technologies, such as artificial intelligence and robotics, next generation Internet, high performance computing, big data, key digital technologies, 6G.

# Horizon Europe Overview

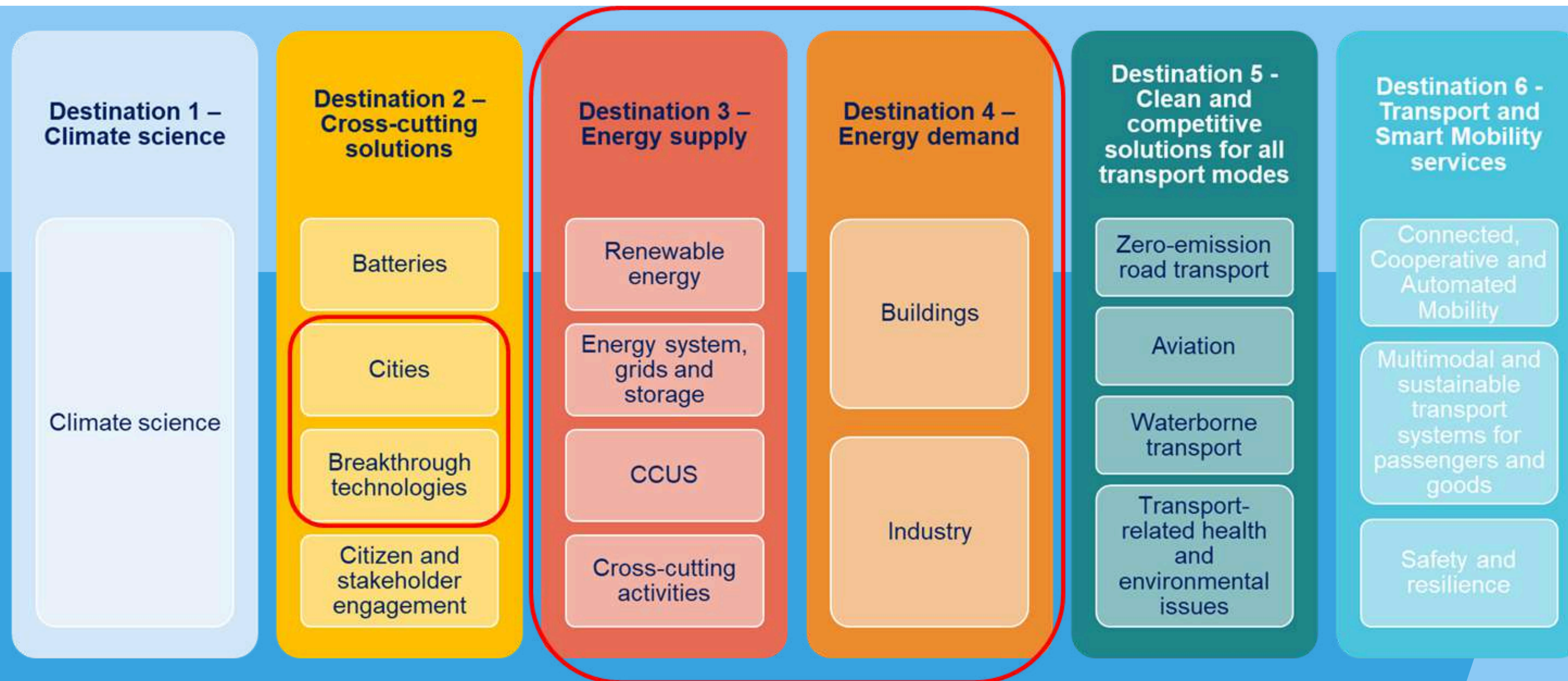
Horizon Europe tackles climate change, helps to achieve the UN's Sustainable Development Goals and boosts the EU's competitiveness and growth. The programme facilitates collaboration and strengthens the impact of research and innovation in developing, supporting and implementing EU policies while tackling global challenges.



**€95 BILLION OF FUNDING FOR 2021-2027**

# Horizon Europe Overview

Cluster 5 focuses on **Climate, Energy, and Mobility**, offering cities funding opportunities to develop innovative solutions for sustainable urban environments. It supports projects that aim to enhance energy efficiency, promote clean transportation, and address climate change challenges, fostering resilient and smart cities



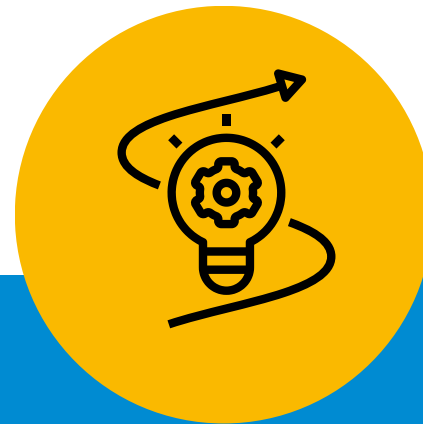
# Main Types of Actions



## Research & Innovation Action (RIA)

Generate new knowledge or explore the feasibility of a new or substantially improved technology, product, process, service, or solution.

100% funding rate for all



## Innovation Action (IA)

Creating plans and designs for new, modified, or improved products, processes, or services. Prototypes, tests, demos, pilot, validation/replication.

70% funding rate for for-profit  
100% funding rate for all other



## Coordination and Support Actions (CSA)

A small type of action with the primary goal to promote cooperation and/or provide support to EU policies.

100% funding rate for all

# Cluster 5 Topics

TOPIC OPPORTUNITY	DATES	AVAILABLE FUNDING
Efficient wireless stationary bidirectional charging solutions for road Light Duty Vehicles (2ZERO Partnership)	<b>Estimate - Close 17.09.25</b>	<b>TBC</b>
Real time monitoring of regulated and non-regulated emissions from all types of vessels and other port activities in order to enforce emission limits in waterfront cities	<b>Estimate - Close 17.09.25</b>	<b>TBC</b>
Preparing for large-scale CCAM demonstrations (CCAM Partnership)	<b>Estimate - Close 17.09.25</b>	<b>TBC</b>
Reliable data and practices to measure and calculate transport emissions in multimodal transport chains	<b>Estimate - Close 17.09.25</b>	<b>TBC</b>
Innovative air mobility and services for sustainable and smart urban, peri-urban transport – SR pilot	<b>Estimate - Close 17.09.25</b>	<b>TBC</b>

# Mission Climate-Neutral and Smart Cities

TOPIC OPPORTUNITY	DATES	AVAILABLE FUNDING
Coupling circularity and climate mitigation in industrial sites and their cities and regions (IA)	<b>Estimate - Close 04.09.25</b>	It will fund 3 pilot projects up to 8,5M €.
Innovative, AI-based solutions for urban planning and management (IA)	<b>Estimate - Close 04.09.25</b>	It will fund 4 pilot projects up to 6M €.
Boosting the transformation towards climate-neutral cities, the net-zero economy and open strategic autonomy through Pre-Commercial Procurement (PCP)	<b>Estimate - Close 04.09.25</b>	It will fund between 3-4 PCPs of 7-12 M € each.
Walking and cycling: increasing their modal share to reap health benefits and emission reductions and integrating active mobility and micro-mobility devices, with smart technologies and infrastructure (IA)	<b>Estimate - Close 04.09.25</b>	It will fund 2 Pilots.

# Transversal Funding Opportunities

CLUSTER	TOPICS	DEADLINE
Cluster 2 - Culture, Creativity and inclusive society	<b>HORIZON-CL2-2025-01-DEMOCRACY-10:</b> The role of civic and citizenship education for strengthening civic and democratic participation and support for common Europe values <b>HORIZON-CL2-2025-01-DEMOCRACY-12:</b> Community of democracy practitioners and researchers <b>HORIZON-CL2-2025-01-DEMOCRACY-07:</b> The autocratic appeal: nature, drivers	Close 16.09.25
Cluster 3 - Civil Security	<b>HORIZON-CL3-2025-01-INFRA-01:</b> Open topic for improved preparedness for, response to and recovery from large-scale disruptions of critical infrastructures <b>HORIZON-CL3-2025-01-DRS-01:</b> Open topic on citizen and regional and/or local authorities' engagement in enhanced disaster risk awareness, including education, and preparedness <b>HORIZON-CL3-2025-01-DRS-02:</b> Open topic on Improving disaster risk management and governance to ensure self-sufficiency and sustainability of operations in support of enhanced resilience	Close 12.11.25
Cluster 4 - Digital Industry	<b>HORIZON-CL4-INDUSTRY-2025-01-TWIN-TRANSITION-38:</b> Synergies and mutual learning with national and regional initiatives in Europe on Industrial decarbonisation <b>HORIZON-CL4-INDUSTRY-2025-01-TWIN-TRANSITION-21:</b> Demonstrators for clusters of social circular enterprises <b>HORIZON-EUSPA-2025-SPACE-02-51:</b> Space Data Economy	Close 23.09.2025 / 10.02.2026
Cluster 6 - Food, Bioeconomy, Natural resources, Agriculture	<b>HORIZON-CL6-2025-01-CIRCBIO-08:</b> Demonstration, deployment and upscaling of circular systemic solutions in cities and regions (Circular Cities and Regions Initiative) <b>HORIZON-CL6-2025-01-CIRCBIO-13:</b> Harmonizing and optimising composting plants performances in Europe <b>HORIZON-CL6-2025-01-BIODIV-07:</b> Living labs and lighthouses co-creating innovative solutions for forests and freshwater ecosystems restoration	Close 17.09.25

# Connecting Europe Facility (CEF)



- **Funding Source:** CEF is funded by the EU budget, with €33.7 billion for 2021-2027.
- **Stakeholders:** Public authorities, infrastructure operators, and private entities in the transport, energy, and digital sectors.
- **Objectives:** CEF aims to enhance EU connectivity and infrastructure by funding projects that develop and modernize digital networks. It supports public administrations in deploying high-speed broadband, digital public services, and secure digital infrastructures to improve administrative efficiency and citizen engagement

# Upcoming Funding Opportunities

TOPIC OPPORTUNITY	DATES	AVAILABLE FUNDING
<p>Connecting Europe Facility :</p> <ul style="list-style-type: none"><li>• 5G Large scale pilots (large scale 5G stand-alone infrastructure), €105 million.</li><li>• Backbone connectivity for Digital Global Gateways (mainly submarine and terrestrial cables), €128 million .</li><li>• Quantum Communication Infrastructure – The EuroQCI initiative, €90 million .</li></ul>	<p><b>Open 22.10.24   Close 13.02.25</b></p>	<p>323 MEuro funding available for co-funding the deployment of digital connectivity infrastructures</p>

# Interreg

Interreg  
Europe



Co-funded by  
the European Union

Sharing solutions  
for better  
regional policies



- **Funding Source:** Interreg is financed through the European Regional Development Fund (ERDF) and other EU instruments.
- **Stakeholders:** Regional and local authorities, public bodies, NGOs, and businesses.
- **Objectives:** Interreg promotes cross-border, transnational, and interregional cooperation. It funds projects that enhance digital connectivity and innovation in public administrations, facilitating collaboration and knowledge sharing across regions to address common challenges and improve public service delivery.

All funds  
committed

# Technical Support Instrument (TSI)



- **Funding Source:** TSI is funded through the EU budget under DG REFORM, with a focus on supporting structural reforms.
- **Stakeholders:** National and regional authorities of EU Member States, experts from Member States' administrations, international organisations, private firms, and consultants.
- **Objectives:** TSI provides tailored technical expertise to help Member States design and implement digital reforms. It supports projects that enhance digital governance, modernise public administration, and improve public service delivery through the adoption of digital technologies.

# InvestEU



- **Funding Source:** InvestEU supports sustainable investments by leveraging both private and public funds. It aims to mobilize over €372 billion in investments through an EU budgetary guarantee.
- **Stakeholders:** National, regional and local governments. Public agencies. Companies and non-profit organisations.
- **Objectives:** InvestEU recognizes the importance of digitalization for Europe's competitiveness and prosperity. At least 10% of the program's resources will be directed toward digital objectives. This aligns with the European Green Deal and emphasizes the transition to a digital economy.

# EU Funding Opportunities to Boost your Digital Strategy

3

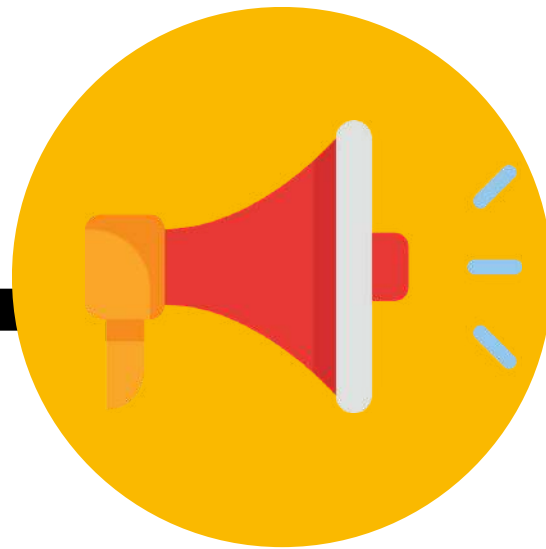
Navigate the basic requirements for participation and the application process.



# The process of participating



**The Idea**



**The Call for  
Proposals**



**Eligibility check**



**Preparing the  
proposal**



**Submitting the  
proposal**



**Evaluation**

# Participation requirements



## Main requirements (specific requirements in the call document)

- Most calls require proposals from consortia, consisting of partners from different eligible countries
- Most consortia need to gather a minimum number of partners.
- Some call topics specify types of organisations that have to be part of a consortium



## Eligibility

- Legal entities (public or private bodies and international organisations of European interest)
- that are established in a EU member state or an eligible non-EU country
- There may be restrictions regarding security and strategic autonomy (calls regarding cybersecurity, AI and HPC)



## Participation of third countries

- Countries already associated: Norway, Iceland, Liechtenstein (EEA)
- Countries showing interest in association: Turkey, Serbia, Israel and Ukraine
- Entities from third countries can participate in the consortia but cannot receive funding.

# Application Process

The screenshot displays the EU Funding & Tenders Portal. At the top, the European Commission logo and the portal name are visible. A navigation bar includes links for Home, Funding, Procurement, Projects & results, News & events, Work as an expert, and Guidance & documents. A search bar is located on the right. A dropdown menu for 'Funding' is open, showing options: Calls for proposals, Participant register, Partner search, EU programmes (highlighted with a hand icon), Funding updates, and Horizon4Ukraine. Below the menu, a grid of 20 funding programmes is listed, each with a title and acronym. A search bar with a 'Filter...' button is positioned above the grid.

European Commission | EU Funding & Tenders Portal

Sign in EN

Home Funding Procurement Projects & results News & events Work as an expert Guidance & documents

Search...

Home > Funding

EU programmes

All EU citizens and businesses can access funding opportunities for funding, and there are several different funding programmes that you may be able to apply for, depending on the nature of your business or project. Funding opportunities that will be implemented directly by Member States, such as the Recovery and Resilience Facility or the Just Transition Fund. Before applying, check if you are eligible.

40 items found

EU programmes

Funding updates

Horizon4Ukraine

Asylum, Migration and Integration Fund (AMIF) AMIF2027

Creative Europe CREA2027

Erasmus+ Programme ERASMUS2027

EU4Health Programme (EU4H) EU4H

European Maritime Fisheries and Aquaculture Fund EMFAF

Fiscalis Programme FISC

Border Management and Visa Instrument BMVI

Customs Control Equipment Instrument CCEI

EU Anti-fraud Programme EUAF

Euratom Research and Training Programme EURATOM2027

European Parliament (EP) EP

Horizon Europe HORIZON

Citizens, Equality, Rights and Values programme CERV

Customs Programme CUST

EU External Actions RELEX

EUROPE DIRECT ED

European Social Fund + ESF

IMCAP IMCAP2027

Connecting Europe Facility CEF2027

Digital Europe Programme DIGITAL

EU Renewable Energy Financing Mechanism RENEWFM

European Defence Fund EDF

European Solidarity Corps ESC2027

Information Measures for the EU Cohesion policy IMREG

Filter...

# Application Process

The screenshot displays the EU Funding & Tenders Portal website. At the top, the European Commission logo is on the left, and 'Sign in' and 'EN' buttons are on the right. The main navigation bar includes links for Home, Funding, Procurement, Projects & results, News & events, Work as an expert, and Guidance & documents. The 'Guidance & documents' menu is open, showing a list of options: Guidance & manuals, Reference documents, How to participate, FAQ, Helpdesk & support, and Videos. A hand cursor is pointing at the 'Guidance & documents' menu item. Below the navigation bar, the breadcrumb trail reads 'Home > Guidance & documents > Guidance & Manuals'. The main heading is 'Guidance & Manuals', with a 'Brexit info' button to its right. Below this, there are two tabs: 'Funding' (selected) and 'Procurement'. The content area lists several sections: 'Reference documents' (describing legal documents and guides), 'Online Manual (2021-2027)' (a step-by-step guide for proposal preparation and submission), 'H2020 Online Manual (2014-2020)' (a step-by-step guide for Horizon 2020), and 'IT how to' (an IT support guide with walkthroughs and videos).

European Commission | EU Funding & Tenders Portal

Sign in EN

Home Funding Procurement Projects & results News & events Work as an expert Guidance & documents

Search...

Home > Guidance & documents > Guidance & Manuals

Guidance & Manuals

Brexit info

Funding Procurement

**Reference documents**  
The page reference documents of the programmes managed on the EU Funding & Tenders Portal including legal documents, work agreements and guides for specific actions.

**Online Manual (2021-2027)**  
Step-by-step online guide through the Portal processes from proposal preparation and submission to reporting on your on-going project.

**H2020 Online Manual (2014-2020)**  
Step-by-step online guide through the Portal processes from proposal preparation and submission to reporting on your on-going project. Only valid for Horizon 2020.

**IT how to**  
IT support guide with step-by-step walkthroughs and videos.

# Application Process

The screenshot displays the EU Funding & Tenders Portal interface. The top navigation bar includes links for Home, Funding, Procurement, Projects & results, News & events, Work as an expert, and Guidance & documents. The 'Funding' menu is expanded, showing options like Calls for proposals, Participant register, Partner search, EU programmes, Funding updates, and Horizon4Ukraine. A hand icon points to the 'Calls for proposals' link. Below the navigation bar, the main content area shows a search results page for 'Horizon Europe (HORIZON)'. The search results list three calls for proposals: 'European Researchers' Night and Researchers at Schools 2026-2027', 'MSCA COFUND 2025', and 'Teaming for Excellence'. Each call includes details such as the opening date, next deadline, and type of action.

European Commission | EU Funding & Tenders Portal

Home > Funding > Calls for proposals

Calls for proposals

Participant register

Partner search

EU programmes

Funding updates

Horizon4Ukraine

Filters

Quick search

Select...

Programming period

Horizon Europe (HORIZON)

Call

Submission status

All filters

178 item(s) found

Programme: Horizon Europe (HORIZON)

European Researchers' Night and Researchers at Schools 2026-2027

HORIZON-MSCA-2025-CITIZENS-01-01 | Call for proposal

Opening date: 17 June 2025 | Next deadline: 22 October 2025 | Single-stage

Programme: Horizon Europe (HORIZON) | Type of action: HORIZON Coordination and Support Actions

MSCA COFUND 2025

HORIZON-MSCA-2025-COFUND-01-01 | Call for proposal

Opening date: 23 January 2025 | Next deadline: 24 June 2025 | Single-stage

Programme: Horizon Europe (HORIZON) | Type of action: HORIZON TMA MSCA Cofund Postdoctoral programme

Teaming for Excellence

HORIZON-WIDERA-2025-ACCESS-01-01-two-stage | Call for proposal

Opening date: 03 December 2024 | Next deadline: 10 April 2025 | Two-stage

Programme: Horizon Europe (HORIZON) | Type of action: HORIZON Coordination and Support Actions

# Application Process

Read the topic in the funding and tender portal carefully:

The screenshot displays the European Commission's 'Funding & tender opportunities' portal (SEDIA). The main navigation bar includes links for HOME, SEARCH FUNDING & TENDERS, HOW TO PARTICIPATE, PROJECTS & RESULTS, WORK AS AN EXPERT, and SUPPORT. The user is logged in as 'EN'.

**Topic Identification:** The topic 'Specialised education programmes in key capacity areas' (DIGITAL-2023-SKILLS-05-SPECIALEDU) is highlighted in the search results.

**Available Information:** The 'Internal navigation' menu on the left lists various options: General Information, Topic updates, Topic description, Conditions and documents, Partner search announcements, Start submission, Topic related FAQ, Get support, and Call updates.

**Budget overview:** A table titled 'Budget overview' provides a summary of the funding opportunities. It includes columns for Topic, Budget (EUR), Stage, Opening date, Deadline, Contributions, and Indicative number of grants.

Topic	Budget (EUR) - Year 1 2023	Stage	Opening date	Deadline	Contributions	Indicative number of grants
DIGITAL-2023-SKILLS-05-SPECIALPROGESSU - DIGITAL CSA DIGITAL Contribution and Support Actions	2 000 000	single-stage	21 November 2023	21 March 2024	1	1
DIGITAL-2023-SKILLS-05-CYBERACADEMY - DIGITAL SMPLE DIGITAL Single Grants	10 000 000	single-stage	21 November 2023	21 March 2024	3	3
DIGITAL-2023-SKILLS-05-SPECIALEDU - DIGITAL LS DIGITAL Lump Sum Grants	10 000 000	single-stage	21 November 2023	21 March 2024	3	3

**General information:** The 'Call' is 'Advanced Digital Skills (DIGITAL-2023-SKILLS-05)'. The 'Type of action' is 'DIGITAL-LS DIGITAL Lump Sum Grants'. The 'Type of MGA' is 'DIGITAL Lump Sum Grant [DIGITAL-AG-LS]'. The 'Deadline model' is 'single-stage'. The 'Opening date' is '21 November 2023'. The 'Deadline date' is '21 March 2024 17:00:00 Brussels time'.

**Topic description:** The 'Expected Outcome and Deliverables' section states: 'Consortiums of higher education institutions, vocational education and training institutions, research organisations and businesses delivering advanced digital technology programmes and multi-disciplinary courses for users of advanced digital technologies. At least, supported to...'. A 'Show more' link is available.

**Topic updates:** The 'Feb 19, 2024 8:37:42 AM' update states: 'The prefinancing rate for this topic is 60 percent.' A 'Show more' link is available. The 'Dec 1, 2023 11:30:28 AM' update states: 'For the "Specialised education programmes in key capacity areas" topic, the Topic ID is DIGITAL-2023-SKILLS-05-SPECIALEDU and it should be read as such throughout the call document.' A 'Show more' link is available.

# Application Process

Topic Documents

Partner Search Tool

Create the Proposal

The screenshot displays the 'Specialised education programmes in key capacity areas' (DIGITAL-2023-SKILLS-05-SPECIALEDU) page. The interface includes a left sidebar with navigation links: 'Topic' (selected), 'Call for proposal', 'Internal navigation', 'General information', 'Topic updates', 'Topic description', 'Conditions and documents', 'Partner search announcements', 'Start submission', 'Topic related FAQ', 'Get support', and 'Call updates'. A 'Go back to search results' link is also present.

Red boxes highlight the following sections:

- Topic conditions and documents:** Contains a list of conditions (1-10) and a list of documents (CALL DOCUMENT, Standard application form, Detailed Budget Table, Lump Sum MGA, Digital Europe Work Programme, Digital Europe Programme Regulation, Decision on lump sums for DEP actions, EU Financial Regulation).
- Partner search announcements:** Shows 63 searches of partners to collaborate on this topic, with a 'View / Edit' button.
- Start submission:** Provides instructions on how to access the Electronic Submission Service and select the type of submission (DIGITAL Lump Sum Grants [DIGITAL-LS], DIGITAL Lump Sum Grant [DIGITAL-AG-LS]). A 'Start submission' button is highlighted.
- Topic related FAQ:** Displays 13 items found, with a search bar. Two FAQ items are visible: 'Do all participating organizations need to be involved both in the design and delivery of higher education programme(s) and the self-standing modules? Or can specific organizations be involved in only one of those activities?' and 'Under DIGITAL-2023-SKILLS-5-SPECIALEDU, how can the democratization of AI initiatives - including AI ethics, AI critical thinking, AI good practices on prompt engineering and AI for Digital Citizenship - be supported by this call?'.

On the right side, there is a 'Published' section with a search bar and a table of organizations. The table includes columns for 'Organisation type', 'Country', 'Status', 'Type of request', 'Request date', and 'Expertise offer'. Two organizations are listed: GRANTXPRT CONSULTING LIMITED and The Video Valley Productora Audiovisual Motion Graphics SL.

FAQ

# Application Process

Days left for submission

European Commission | Funding: Submission Service

23 days left until closure

Call data

Call: DIGITAL-2023-SKILLS-05  
Topic: DIGITAL-2023-SKILLS-05-SPECIALEDU  
Type of action: DIGITAL-LS  
Type of MGA: DIGITAL-AG-LS

Topic and type of action can only be changed by creating a new proposal.

Download Part B templates

Download part B templates

Support & Helpdesk

Online Manual IT How To

IT Helpdesk FAQ

Service Desk:

EC-FUNDING-TENDER-SERVICE-DESK@ec.europa.eu

+32 2 29 92222

Templates

Helpdesk

Coordinator info

Welcome Ignacio GARCIA

Find your organisation

PIC 895412724 Short name Serendipity Search

Organisations you have been previously associated with. (Click to select)

Tpl\_Application Form (Part B) (DEP)  
Tpl\_Detailed Budget Table (DEP LSII)

Your role

Please indicate your role in this proposal \*

☒ Main contact  
☐ Contact person

Your proposal

It will appear also in the "General Information" section of the Application Form Part A and can also be updated there.

Acronym \* Enter value 20

Short Summary \* Enter value 2000

Proposal acronym and summary

# Application Process

The screenshot displays the 'Participants' step of the application process. At the top, a progress bar shows six steps: Login, Topic selection, Create proposal, Participants (current), Proposal forms, and Submit. The 'Participants' section includes a 'Deadline' box indicating 21 March 2024 at 17:00 Brussels Local Time, with 23 days left until closure. Below this is 'Call data' for 'DIGITAL-2023-SKILLS-05-SPECIAL-EDU'. A warning message states: 'Topic and type of action can only be changed by creating a new proposal.' The 'Proposal data' section shows 'Acronym: Test 1' and 'Draft ID: SEP-211037260'. A 'Download Part B templates' section is also present. The main area shows the 'Coordinator' as 'Serendipity' with details: 'SERENDIPITY HOLDING BV', 'EINDHOVEN, NL', and 'PIC: 895412724'. A 'Contacts' box lists 'Main contact' as 'Ignacio GARCIA'. At the bottom right, there are buttons for 'Add Partner', 'Add Associated partner', 'SAVE', 'SAVE AND GO TO NEXT STEP', and 'NEXT'. A 'Support & Helpdesk' section is at the bottom left with links to 'Online Manual', 'IT How To', 'IT Helpdesk', and 'FAQ'. The footer includes the European Commission logo and the email 'EC-FUNDING-TENDER-SERVICE-DESK@ec.europa.eu'.

European Commission | Funding: Submission Service

Welcome Ignacio GARCIA

Login Topic selection Create proposal **Participants** Proposal forms Submit

**Participants**

**Deadline**  
21 March 2024 17:00:00 Brussels Local Time  
23 days left until closure

**Call data**  
Call: DIGITAL-2023-SKILLS-05  
Topic: DIGITAL-2023-SKILLS-05-SPECIAL-EDU  
Type of action: DIGITAL-LS  
Type of MGA: DIGITAL-AG-LS  
Topic and type of action can only be changed by creating a new proposal.

**Proposal data**  
Acronym: Test 1  
Draft ID: SEP-211037260

**Download Part B templates**  
Download part B templates

**Support & Helpdesk**  
Online Manual IT How To  
IT Helpdesk FAQ  
Service Desk: EC-FUNDING-TENDER-SERVICE-DESK@ec.europa.eu

In this step, the coordinator can manage and review the participants.  
Note: The changes will be applied only after you click the "Save Changes" button.

Number of participants: 1 Reorder

**Coordinator**  
Serendipity  
1 Serendipity  
Add Affiliated Entity  
SERENDIPITY HOLDING BV  
EINDHOVEN, NL  
PIC: 895412724  
Change organisation Contact organisation

**Contacts**  
Main contact  
Ignacio GARCIA

Add contact +

Add Partner + Add Associated partner +

SAVE SAVE AND GO TO NEXT STEP NEXT

Always press SAVE

Edit contacts per org.

Add consortium partners

# Application Process

< Exit form

Table of contents

General Information >

Table of contents

Validate form

Save form

Save & exit form

**Topic: DIGITAL-2023-SKILLS-05-SPECIAL**  
**Type of Action: DIGITAL-LS**  
(DIGITAL Lump Sum Grants)  
  
**Proposal number: SEP-211037260**  
**Proposal acronym: Test 1**  
**Type of Model Grant Agreement: DIGITAL Lump Sum Grant**

Table of contents

Section	Title	Action
1	General information	Show
2	Participants	Show
3	Budget	Show
4	Other questions	Show

How to fill in the forms  
The forms must be filled in for each proposal using the templates available in the submission system. Some data fields in the forms are pre-filled based on the steps in the submission wizard.  
[Read more](#)

In this step you can edit the Administrative Forms and upload the proposal and its annexes. You may return to this step from the 'My Proposals' section of the Funding & Tenders Portal.  
Submit your proposal as early in the process as possible - you can update and resubmit an improved version many times before the call closure.  
Submitting a proposal will overwrite any previous versions of this same proposal - this process is irreversible.  
Any changes made to the proposal will not be available to the European Commission service unless resubmitted before the call closure.

Your proposal contains changes that have not yet been submitted.

Administrative forms (Part A)

Edit forms

View history

Print preview

Part B and Annexes

In this section you may upload the technical annex of the proposal (in PDF format only) and any other requested attachments.

Part B \*

Detailed budget table \*

List of previous projects

Other annexes

Upload

Upload

Upload

Upload

< BACK TO PARTICIPANTS LIST


VALIDATE

SUBMIT

Admin. part

Documentation

Submit

 European Commission

# Application Process

## Application Form



- Part A - Administrative information generated by the IT system in the Portal submission system
- Part B - Narrative description of the project. Part B needs to be uploaded as PDF (+ annexes) in the Submission System. The templates to use are available in the submission site.

## How to prepare and submit it?



- The Application Form must be prepared by the consortium and submitted by a representative.
- Page limit normally 70 pages (unless indicated in the Call )
- supporting documents can be provided as an annex and do not count towards the page limit
- Keep your text as concise as possible. Do not use hyperlinks to show information that is an essential part of your application

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# Application Process



Your proposed work must be **within the scope** of a work programme topic



You need to demonstrate that your idea is **ambitious** and goes **beyond the state of the art**



Your scientific **methodology** must take into account **interdisciplinary, gender dimension** and **open science** practices. It must **not** significantly harm the environment



You should show how your project could contribute to the **outcomes and impacts** described in the work programme (**the pathway to impact**)



You should describe the planned measures to **maximise the impact** of your project ('**plan for the dissemination and exploitation** including communication activities')



You should demonstrate the **quality** of your **work plan, resources and participants**

EXCELLENCE

IMPACT

IMPLEMENTATION

# Evaluation

## Award criteria

- **Relevance** (e.g. alignment with objectives, contribution to long-term policy objectives and relevant policies, synergies with other activities)
- **Implementation** (e.g. maturity of the project, soundness of implementation plan, efficient use of resources, capacity of applicants)
- **Impact** (e.g. expected outcomes and deliverables, strengthen competitiveness, benefits for society)

## Formal requirements

- Deliver on time
- Deliver all the needed documentation, no amendment is possible

Award criteria	Minimum pass score	Maximum score
Relevance	3	5
Implementation	3	5
Impact	3	5
<b>Overall (pass) scores</b>	<b>10</b>	<b>15</b>

Maximum points: 15 points.

Individual thresholds per criterion: 3/5, 3/5 and 3/5 points.

# Cost Categories



## A- Personal Cost

- A1 - Employees
- A2 - Natural persons under direct contract
- A3 - Seconded persons
- A4 - SME owners



## B- Subcontracting



## C- Purchase Costs

- C1 - Travel and subsistence
- C2 - Equipment
- C3 - Other goods, work and services



## D- Other Cost Categories

- D1 - Financial support to third parties
- D2 - Internally invoiced goods and services



## E- Indirect Costs

- 7% of direct costs

# EU Funding Opportunities to Boost your Digital Strategy

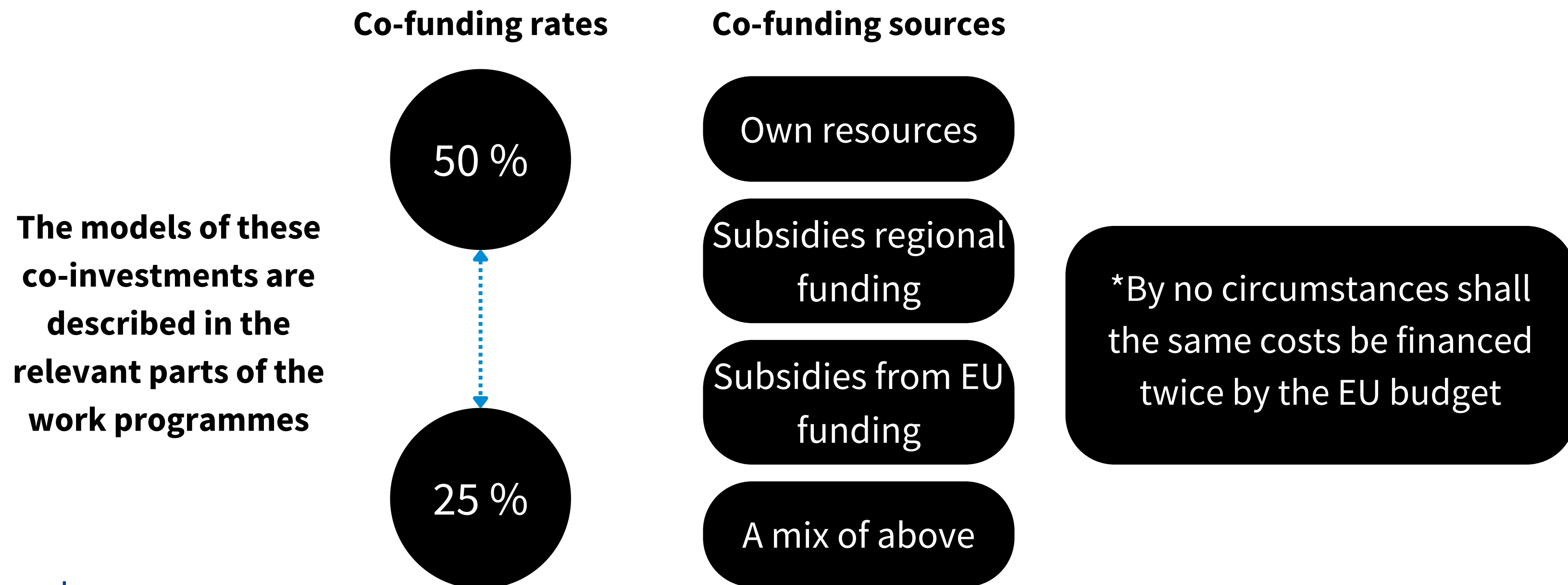
4

Assess co-funding investment needs



# Co-Funding

Most actions foreseen in the Digital Europe Programme require co-investments from the public and/or private sectors



# EU Funding Opportunities to Boost your Digital Strategy

5

Additional resources




# Links to interesting info


- [How to prepare a successful proposal in Horizon Europe](#) (24 March 2021)
- [A successful proposal for Horizon Europe](#) (21 April 2021)
- [Tips and Tricks while writing your Horizon Europe proposal](#) (23 June 2021)
- [Recipe for success: Tips and tricks to writing your Horizon Europe proposal](#) (29 September 2022)
- [Dissemination, Communication and Exploitation](#) (9 June 2021)
- [The Funding & tenders Portal for beginners](#) (27 May 2021)
- [New features Funding & Tenders Portal](#) (28 September 2021)
- [The Gender Equality Plan](#) (23 June 2022)
- [Horizon Results Booster](#) (17 November 2022)
- [Submission and evaluation, Grant Agreement Preparation, Legal and Financial Aspects](#)(10 December 2021)
- [Grant Agreement Preparation, Legal and Financial Aspects](#)(26 January 2022)
- [Cost reporting of other costs \(with focus on internal invoicing\)](#)(23 March 2022)

# Links to interesting info

- Lump Sum funding: How does it work and what are the next steps? (7 April 2022)
- Lump Sum funding: How to write a proposal? (19 May 2022)
- Lump Sum funding: How does it work? How to write a proposal? (20 October 2022)
- Avoiding errors in declaring personnel costs in Horizon 2020 grants (30 November 2022)
- Coordinators' Day on Grant Agreement Preparation (2 February 2023)
- Coordinators' Day on Grant Agreement Preparation (8 June 2023)
- Lump Sum (11 May 2023)
- Horizon Europe Results Booster (24 May 2023)
- Two factor authentication in the Funding and Tenders Portal (10 May 2023)
- Avoiding common errors in Other Direct Costs in H2020 (30 May 2023)
- Horizon Implementation Day – Grant management in Horizon Europe (24 October 2023)
- Personnel Unit Cost – New cost method in Horizon Europe (19 June 2024)
- Certificates on the financial statements (CFS) in Horizon Europe (26 June 2024)



Funding and Tenders  
Portal - Events



National Contact  
Points

A person in a light blue shirt is holding a tablet. The tablet screen shows a vibrant city skyline at night, with several skyscrapers illuminated in blue and yellow. A white, glowing network of lines and dots is superimposed over the city, suggesting a digital or data-driven theme. The background of the entire image is a blurred cityscape under a hazy, orange-tinted sky.

# QUESTIONS AND ANSWERS

# Call to Action: Reminder

1



**Prepare your strategy to  
implement Local Digital  
Twins**

2



**Join the Living-in.EU  
movement**

3



**Evaluate your digital  
maturity with LORDIMAS**

4



**Discover the MIMs Plus to  
start building your Open  
Data Architecture  
Framework**

5



**Access the EU Support  
Services for Smart  
Communities**

6



**Express your interest to  
participate to the Online  
Procurement Helpdesk**

# Increasing Digitalisation Awareness & Readiness of Swedish Communities

in collaboration with

RI  
SE



Swedish Association  
of Local Authorities  
and Regions



# TACK