

# LIVING-IN.EU | GO-LI.EU

Annual plan working group

2024



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# Education & Capacity Building Working group

The role of the **working group** is

1. **Enhancing administrative capacities:** We aim to empower public administrations to harness digitalisation effectively, avoiding technology or vendor lock-in.
2. **Skills identification:** We support the identification of new skills required by public authorities, facilitating workforce upskilling accordingly.
3. **Citizen-centric design:** We promote citizen-centric design approaches as a vital competence for public sector intermediaries and policymakers.
4. **Co-creation and participation:** We develop a culture of co-creative, participative and cross-sector approach to designing and implementing smart and sustainable local solutions.
5. **Digital education access:** We strive to provide citizens with access to platforms that facilitate digital education and skills development, enabling them to benefit from smart city solutions and participate in decision-making processes.
6. **Knowledge sharing:** We facilitate and coordinate activities focused on knowledge sharing, communication, dissemination, and consultancy. Our goal is to scale successful digital solutions through a participatory, cross-domain approach.
7. **Collaborative acceleration:** We seek to leverage opportunities and exchanges with projects that can accelerate deployment, including collaboration with Digital Innovation Hubs.

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# Main results 2023

## 1. Capacity Building Needs Assessment

- Target: Living-in.EU signatories & supporters.
- [Workshop summary](#)
- [Report](#)

## 2. Enhancing User Involvement

- Increase skills in involving users in Digital Twins Design for user-centric solutions.
- [Event Recap](#)

## 3. Training on Living Lab Methodology

- Application to Digital Twins, Data Spaces, and AI co-creation/co-design.
- [Workshop Summary](#)

## 4. Living-in.EU Catalogue of Tools

- Goal: Assessment and population of the catalogue.
- [More Info](#)

## 2024 Uptake Actions:

- Application: Employ methodologies to concrete case studies.
- Collaborative Acceleration: Leverage opportunities with projects to boost deployment.
- Facilitation & Coordination: Aim for scaling digital solutions via participatory, cross-domain strategies.

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# Lessons learned 2023

## Lessons Learned:

- **Signatory engagement challenge:** Engaging the signatories has proven challenging.
- **Importance of direct contacts:** There's a need to identify the right contacts within each signatory organization. Bilateral outreach might be the most effective approach.
- **Inclusion of non-signatories:** In the initial stages, it's beneficial to involve even those who are not signatories.

## Approach for 2024:

- **Bilateral outreach:** to pinpoint the contact persons for each signatory, especially focusing on those already part of the working group.
- **Freemium strategy:** Continue to keep working groups open initially but consider reserving specific premium services for signatories only. This can balance inclusivity with exclusivity.
- **Increased Case Study participation:** Actively invite signatories to present and share their case studies. This could foster more engagement and showcase the tangible benefits of participation.

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# Objectives Working Group 2024

- Engage more signatories
- Identify & facilitate workforce upskilling
- Knowledge sharing & scaling digital solutions
- Collaborative acceleration & partnerships

# Activities and results

Activity	Results/ expected outcome	How does it contribute to the WG objectives 2024?	Link to the other sub-groups and/or other stakeholders	Scheduled	Activity leader
✓ 1st meeting: Scoping the Capacity building needs of the Living-in.EU Community workshop	Validation of the 2024 plan and needs assessment	On the basis of the results we tailor our future activities		<b>Completed</b> February 2024	Giacomo Lozzi (ENoLL)
✓ 2nd meeting: Digital inclusion in action. CommuniCity's Pilot Framework	Increase understanding of digital inclusion in communities, co-creation	Engage more signatories	CommuniCity	<b>Completed</b> May 2024	Danae Pantelide (ENoLL)
• 3rd meeting: Navigating the digital shift. Skills transformation in Public Authorities	Equip public authorities with knowledge to undergo a digital shift	Supports the identification of new skills required by public authorities		<b>Pending</b> December 2024	Danae Pantelide (ENoLL)
• Evaluation of work plan 2024	Assessment of 2024's achievements and areas of improvement	Provides feedback and informs objectives for 2025		<b>Pending</b> December 2024	Danae Pantelide (ENoLL)
○ 4th meeting: Advancing Capacities with Living-in.EU and Digital Innovation Hubs	Collaboration & knowledge sharing on advancing capacities	Collaborative acceleration with projects that can accelerate deployment	EDIHs	<b>Postponed</b> November 2024	Danae Pantelide (ENoLL)

# Schedule of meetings or events

Date	Meeting/ event	Who is it for?	Contact person
February 2024	1st WG meeting: Scoping the Capacity building needs of the Living-in.EU Community workshop	Living-in.EU signatories	Giacomo Lozzi (ENoLL)
March 2024	WGs presentation to stakeholders	Living-in.EU signatories	
May 2024	2nd working group meeting: Digital inclusion in action. CommuniCity's Pilot Framework	Living-in.EU signatories	Danae Pantelide (ENoLL)
December 2024	3rd working group meeting: Navigating the digital shift. Skills transformation in Public Authorities & Evaluation of work plan 2024	Living-in.EU signatories	Danae Pantelide (ENoLL)
November 2024	<b>POSTPONED</b> - 5th working group meeting: Advancing Capacities with Living-in.EU and Digital Innovation Hubs	Living-in.EU signatories	Danae Pantelide (ENoLL)

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# 1<sup>st</sup> meeting: Scoping the Capacity building needs of the Living-in.EU Community workshop

- When: Q1 (February 2024)
- Where: online
- Commitments: 3, 4, 6
- This meeting will introduce the Living-in.EU Capacity Building Programme and the Education and Capacity Building working group 2024 workplan to the audience. In addition, through an interactive session, scoping the Capacity Building needs of the Living-in.EU community is aimed.
- Key Components:
  - **The Living-in.EU Capacity Building Programme & Education and Capacity Building Working Group 2024 Workplan**
  - **Interactive Session: Scoping the Capacity Building Needs of the Living-in.EU Community**
    - Topics, challenges and barriers for deploying digital transformation
    - Tools and trainings for deploying digital transformation



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# 2nd meeting: Digital inclusion in action. CommuniCity's Pilot Framework

- When: Q2 (May 2024)
- Where: online
- Commitments: 3, 4, 6
- This meeting will introduce the educational tools and frameworks developed by CommuniCity for local authorities to organise and implement pilot projects leveraging AI and emerging technologies. The goal is to enhance social inclusion by addressing the challenges faced by vulnerable communities.
- Key Components:
  - **Open Call instruction Manual** : A step-by-step guide on utilising open calls for piloting solutions, including screening process for technological and knowledge-based solutions and matchmaking with solution providers.
  - **Toolkit for organizing agile piloting programmes**: An introduction to the toolkit created for organising agile pilot programs, drawing on the expertise of the CommuniCity city partners.
  - **Interactive session on pilot planning**: Participants will engage in a hands-on session to plan a pilot project, applying the tools and methodologies provided by CommuniCity to their city's specific context.

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# 3rd meeting: Navigating the digital shift. Skills transformation in Public Authorities

- When: Q4 (December 2024)
- Where: Online
- Commitments: 1, 2, 6
- Attendees will gain insights into the meta-skills for digital leadership, learn from the experiences of cities that have successfully integrated digital technologies, and discover strategies for empowering their workforce with new skills for the digital age and for engaging with their local innovation ecosystem.
- Key Components:
  - **Leadership meta-skills presentation:** An insightful talk on the essential meta-skills needed for leadership in the digital era, setting the stage for the importance of a skilled public sector workforce.
  - **Digital transformation case studies:** Case studies from cities that have undergone digital integration, spotlighting the skills identified as necessary and the approaches taken to cultivate them within their organizations.
  - **Innovation ecosystem engagement:** Exploring how public authorities can collaborate with local innovation ecosystems to enhance their digital capabilities.

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# 4th meeting: Advancing Capacities with Living-in.EU and Digital Innovation Hubs

- When: **POSTPONED for 2025**
- Where: online
- Commitments: 6, 7
- This meeting aims to establish a collaborative framework Living-in.EU and European Digital Innovation Hubs (EDIHs) to foster the acceleration of digital deployment within the EU. By embracing cities as open innovation ecosystems, the initiative capitalise on the strengths of EDIHs to enhance digital transformation processes.
- Key Components:
  - **Capacity Building:** Outlining methods for leveraging EDIHs' services for training, skills development, and innovation support.
  - **Knowledge Exchange:** Showcasing best practices and case studies from successful EDIH-supported transformations.
  - **Tools and Support:** Demonstrating the use of the EDIH network web portal for performance assessment and knowledge sharing.

# Cross-overs activities and partnerships

Activities	Together with other working group/ project/ partnership/...	Who is it for?	Contact person
3rd meeting: Digital inclusion in action. CommuniCity's Pilot Framework	CommuniCity project and Forum Virium Helsinki partners	City representatives and city managers, technology providers and organisation with an urban focus	Danae Pantelide (ENoLL)
5th meeting: Advancing Capacities with Living-in.EU and Digital Innovation Hubs	Digital Innovation Hubs representatives	City representatives and officials, technology providers	Danae Pantelide (ENoLL)

# Risks and measures

Risk	Measure	Owner
<b>Low engagement from new signatories</b>	<ul style="list-style-type: none"><li>- Launch a dedicated engagement campaign</li><li>- Personalized outreach</li></ul>	All
<b>Skill gap in public authorities remains unchanged</b>	<ul style="list-style-type: none"><li>- Regular skills assessment</li><li>- Tailor upskilling programs based on identified needs</li></ul>	Danae Pantelide, ENoLL
<b>Lack of effective knowledge sharing</b>	<ul style="list-style-type: none"><li>- Set up recurrent webinars</li><li>- Use the platform for sharing best practices</li></ul>	Danae Pantelide, ENoLL

# Support needed to execute the workplan

What does this subgroup need to achieve results?

Activity	What is needed? (e.g., expertise, resources, comms)	By when?
3rd meeting: Digital inclusion in action. CommuniCity's Pilot Framework	Expertise on piloting and open calls by Forum Virium Helsinki	May 2024
5th meeting: Advancing Capacities with Living-in.EU and Digital Innovation Hubs	Spokesperson of EDIHs to provide resources and present the concept of EDIHs as well as the services and their expertise	<b>Postponed for 2025</b>